



THE FUTURE
OF AIRCREW TRAINING

SKYALYNE

Job Title: Manager Support Transition

Position Reports To: Transition Manager

Job Location: Ottawa

SkyAlyne is a proud partnership between Canadian aviation and defence leaders, CAE and KF Aerospace, formed to provide a truly Canadian solution for Canada's Future Aircrew Training (FAcT) Program, Canada's next-generation military aircrew training program.

SkyAlyne has been named by Canada as the preferred bidder for the FAcT Program, and we are staffing our National Capital Office in anticipation of a Contract Award in 2024. Therefore, we are now hiring in key positions that are needed to execute the 20+ year contract. The program will be managed from the National Capital Region (Ottawa), with three operational locations: Moose Jaw, Saskatchewan; Southport (Portage la Prairie), Manitoba; and Winnipeg, Manitoba.

The scope of the FAcT Program contract includes all training and in-service support requirements needed to prepare Pilots, Air Combat Systems Officers, and Airborne Electronic Sensor Operators to meet the future aerospace requirements of the Royal Canadian Air Force. In collaboration with the Government of Canada and several major Canadian subcontractors, SkyAlyne will provide live-flying, simulator and classroom-based training, facilities construction and management, information management and information technology support, site support services, aircraft maintenance and much more.

SkyAlyne offers competitive compensation and benefits and believes strongly in a safe, diverse, equitable, inclusive, and environmentally friendly workplace.

Job Overview

The Manager Support Transition is part of the Transition Team and reports to the Transition Manager. The Manager Support Transition is the primary point-of-contact for the transition of support to include site service, facility management from the current RCAF legacy aircrew training programs to the FAcT Program. The Manager Support Transition's role will be dissolved by the completion of the Transition In Phase, with the successful transition of all support functions to the FAcT Program. The Manager Support Transition is responsive to stakeholders

from the Government of Canada, the Department of National Defence (DND), Public Service and Procurement Canada, RCAF and the Contract Program Manager.

Duties and Responsibilities

- Be instrumental in building and maintaining effective relationships with the Government of Canada, the Department of National Defence (DND), the RCAF, other federal, provincial, and local government stakeholders, strategic subcontractors, numerous other subcontractors, and scores of educational and Indigenous partners during the Transition In Phase.
- Developing, implementing, and leading transition plans for all training courses.
- Coordinating the transition of training courses with in-service support strategies, including all training connected to the Basic Flying Training course, the four (4) Advanced Flying Training courses (fixed-wing, jet, rotary-wing and multi-engine), the AES Operator course, and the Air Combat Systems Officer course.
- Responding to queries regarding support functions within the transition processes.
- As required, assisting the Government of Canada, DND, RCAF, and other federal departments with activities associated with support functions during the Transition In Phase.
- Attending all transition meetings associated with support functions.
- When requested by the Government of Canada, DND, RCAF and other federal departments, providing data and information on support transition activities.
- Providing agendas and minutes for all support transition meetings.
- Ensuring support transition activities are planned and carried out in a timely manner and within budget.
- Overseeing the transition of the control and conduct of all support functions, and their associated records between the Government of Canada, DND, RCAF, and other federal departments, in accordance with the approved Transition Plan.
- Ensuring work environments are adequate and safe.
- Overseeing all inter-department and inter-group coordination of support functions throughout the two offices and the three training sites.
- Monitoring and implementing support policies.
- Leading, coaching, and managing the Support Transition staff.
- Identifying opportunities for improvement.
- Implementing policies and procedures that will improve support management.
- Reviewing, analyzing, and evaluating support management procedures.
- Member of the FAcT Program Transition Team.
- Coordinating the activities of the Joint IM/IT IPTs, the Joint Flight Safety IPTs, the Joint Personnel IPTs, the Joint Flight Operations IPTs, and the Joint Site Services IPTs.

Qualifications and Experience

- Bachelor's degree, or higher education, in the field of business, commerce, engineering, or logistics.
- Minimum of five (5) years of combined experience managing the support to a major program, or project, with a similar scope and complexity to the FAcT Program.

- Good knowledge of the organization, procedures, and policies of the Government of Canada, DND and RCAF.
- Former senior military officer (logistics or engineering), preferably with RCAF service, would be an asset.
- Have exceptional communication skills, with proven experience building strong relationships with teams, stakeholders, external partners, and boards of directors.
- Have proven negotiation skills and a demonstrated ability to lead, influence, build, motivate, and obtain consensus.
- Be a confident, results-oriented leader.
- Outstanding business acumen.
- Be able to hold a Government of Canada Security Clearance (Secret level).
- Be able to hold Government of Canada site/information access certifications, including accessing Protected “B” information, Controlled Goods Clearance, and ITAR Clearance.
- Eligible to work in Canada.
- Strong oral and written English language capabilities.
- Fluency in French would be an asset.

What We Offer

- A competitive compensation model.
- Extended health and dental benefits.
- Short and long-term disability coverage.
- Paid vacation.
- Pension matching plan.
- Employee and family assistance program.
- A performance management program that is linked to monetary salary incentives.

How to Apply

To apply, please email your cover letter, resume/CV, and any other required documents to careers@skyalyne.ca.