



THE FUTURE
OF AIRCREW TRAINING

SKYALYNE

Job Title: Back Office – General Analyst

Position Reports To: Leader Finance

Job Location: Ottawa

SkyAlyne is a proud partnership between Canadian aviation and defence leaders, CAE and KF Aerospace, formed to provide a truly Canadian solution for Canada's Future Aircrew Training (FAcT) Program, Canada's next-generation military aircrew training program.

SkyAlyne has been named by Canada as the preferred bidder for the FAcT Program, and we are staffing our National Capital Office in anticipation of a Contract Award in 2024. Therefore, we are now hiring in key positions that are needed to execute the 20+ year contract. The program will be managed from the National Capital Region (Ottawa), with three operational locations: Moose Jaw, Saskatchewan; Southport (Portage la Prairie), Manitoba; and Winnipeg, Manitoba.

The scope of the FAcT Program contract includes all training and in-service support requirements needed to prepare Pilots, Air Combat Systems Officers, and Airborne Electronic Sensor Operators to meet the future aerospace requirements of the Royal Canadian Air Force. In collaboration with the Government of Canada and several major Canadian subcontractors, SkyAlyne will provide live-flying, simulator and classroom-based training, facilities construction and management, information management and information technology support, site support services, aircraft maintenance and much more.

SkyAlyne offers competitive compensation and benefits and believes strongly in a safe, diverse, equitable, inclusive, and environmentally friendly workplace.

Job Overview

The Back Office – General Analyst provides expertise to all facets of SkyAlyne's day-to-day financial reporting operations.

Duties and Responsibilities

- Reviewing draft financial statements, performing analysis, and preparing month-end journals and reconciliations.
- Conducting earned value assessments and project reviews.
- Highlighting projects with financial risk to ensure revenue is recognized appropriately.
- Reviewing contracts to highlight clauses that may impact revenue recognition.
- Supporting the Leader Finance and the Senior Leadership Team in the development of financial forecasts and annual operating, shared services, and capital budgets.
- Collaborating with both internal and external auditors on specific requests that help support internal controls and the external audit.
- Supporting other Financial Department team members and subcontractor financial teams with ad hoc financial analysis and reports expertise.
- Assisting in preparing operating budgets.
- Developing and updating financial policies concerning financial planning and analysis.

Qualifications and Experience

- A bachelor's degree in business administration, economics, commerce, or a related field is required; or 10 years of extensive experience as a financial analyst.
- Minimum of five (5) years of extensive and diverse financial management experience in a large, complex organization.
- Previous experience working with, or for, the Government of Canada would be an asset.
- Excellent oral and written communication skills.
- Strong leadership, communications, interpersonal, decision-making, judgment, and problem-solving skills.
- Strong business acumen.
- Be able to hold a Protected "B" Government of Canada site/information access certification.
- Eligible to work in Canada.
- Strong oral and written English language capabilities.
- Fluency in French would be an asset.

What We Offer

- A competitive compensation model.
- Extended health and dental benefits.
- Short and long-term disability coverage.
- Paid vacation.
- Pension matching plan.
- Employee and family assistance program.
- A performance management program that is linked to monetary salary incentives.

How to Apply

To apply, please email your cover letter, resume/CV, and any other required documents to careers@skyalyne.ca.