



**Job Title:** Manager Corporate Controller

**Position Reports To:** Leader Finance

**Job Location:** Ottawa

SkyAlyne is a proud partnership between Canadian aviation and defence leaders, CAE and KF Aerospace, formed to provide a truly Canadian solution for Canada's Future Aircrew Training (FAcT) Program, Canada's next-generation military aircrew training program.

SkyAlyne has been named by Canada as the preferred bidder for the FAcT Program, and we are staffing our National Capital Office in anticipation of a Contract Award in 2024. Therefore, we are now hiring in key positions that are needed to execute the 20+ year contract. The program will be managed from the National Capital Region (Ottawa), with three operational locations: Moose Jaw, Saskatchewan; Southport (Portage la Prairie), Manitoba; and Winnipeg, Manitoba.

The scope of the FAcT Program contract includes all training and in-service support requirements needed to prepare Pilots, Air Combat Systems Officers, and Airborne Electronic Sensor Operators to meet the future aerospace requirements of the Royal Canadian Air Force. In collaboration with the Government of Canada and several major Canadian subcontractors, SkyAlyne will provide live-flying, simulator and classroom-based training, facilities construction and management, information management and information technology support, site support services, aircraft maintenance and much more.

SkyAlyne offers competitive compensation and benefits and believes strongly in a safe, diverse, equitable, inclusive, and environmentally friendly workplace.

### **Job Overview**

Working in close collaboration with the Leader Finance, the Manager Corporate Controller is a Business Partner to the Senior Leadership Team (SLT). The incumbent oversees day-to-day financial operations ensuring a robust corporate governance and accurate reporting to both internal and external stakeholders within regulatory frameworks while maintaining the highest level of integrity and compliance.

## **Duties and Responsibilities**

- Planning, organizing, directing, controlling, and evaluating SkyAlyne's accounting, auditing, and financial activities.
- Developing and implementing corporate financial policies, systems, and procedures.
- Acting as a gatekeeper, ensure compliance to sound financial controls.
- Preparing financial statements, summaries, and other cost-benefit analyses and management reports.
- Coordinating the organization's financial planning and budgeting process.
- Analyzing and correcting financial estimates.
- Supervising the development and implementation of financial simulation models.
- Evaluating financial reporting systems, accounting procedures and investment activities.
- Making recommendations for changes to financial procedures, operating systems, budgets, and other financial control functions to the Leader Finance, the SLT, and Site Managers.
- On request, providing financial advice to SkyAlyne managers and FAcT Program Office and site-level financial assistants.
- Notifying and reporting any trends that are critical to the organization's financial performance to the Leader Finance, the SLT and/or Site Managers.
- Performing thorough analytical review of Financial Statements analyzing trends and identifying opportunities for cost reduction and savings.
- Reviewing Balance Sheet Reconciliations including Bank Reconciliations.
- Reviewing Payroll reports.
- Overseeing External audit assignments.
- Sharing responsibility with the Leader Finance for the supervision and oversight of the Finance team.

## **Qualifications and Experience**

- A bachelor's degree in business administration, economics, commerce, or a related field is required. A master's degree in business administration (with a concentration in finance or a related field) would be considered an asset.
- Chartered Professional Accountant (CPA) designation.
- Minimum of 7 years of extensive and diverse financial management experience in a large, complex organization.
- Previous experience working with, or for, the Government of Canada would be an asset.
- Excellent oral and written communication skills.
- Strong leadership, communications, interpersonal, decision-making, judgment, and problem-solving skills.
- Ability to work to deadlines, prioritize and adapt a flexible approach to meet business needs.
- Strong business acumen.
- Be able to hold a Protected "B" Government of Canada site/information access certification.
- Eligible to work in Canada.
- Strong oral and written English language capabilities.

- Fluency in French would be an asset.

### **What We Offer**

- A competitive compensation model.
- Extended health and dental benefits.
- Short and long-term disability coverage.
- Paid vacation.
- Pension matching plan.
- Employee and family assistance program.
- A performance management program that is linked to monetary salary incentives.

### **How to Apply**

To apply, please email your cover letter, resume/CV, and any other required documents to [careers@skyalyne.ca](mailto:careers@skyalyne.ca).