



THE FUTURE  
OF AIRCREW TRAINING

SKYALYNE

**Job Title:** FAcT Subcontract Program Manager (SPM) Services

**Position Reports To:** SkyAlyne Leader Commercial

**Job Location:** Ottawa

SkyAlyne is a proud partnership between Canadian aviation and defence leaders, CAE and KF Aerospace, formed to provide a truly Canadian solution for Canada's Future Aircrew Training (FAcT) Program, Canada's next-generation military aircrew training program.

SkyAlyne has been named by Canada as the preferred bidder for the FAcT Program, and we are staffing our National Capital Office in anticipation of a Contract Award in 2024. Therefore, we are now hiring in key positions that are needed to execute the 20+ year contract. The program will be managed from the National Capital Region (Ottawa), with three operational locations: Moose Jaw, Saskatchewan; Southport (Portage la Prairie), Manitoba; and Winnipeg, Manitoba.

The scope of the FAcT Program contract includes all training and in-service support requirements needed to prepare Pilots, Air Combat Systems Officers, and Airborne Electronic Sensor Operators to meet the future aerospace requirements of the Royal Canadian Air Force. In collaboration with the Government of Canada and several major Canadian subcontractors, SkyAlyne will provide live-flying, simulator and classroom-based training, facilities construction and management, information management and information technology support, site support services, aircraft maintenance and much more.

SkyAlyne offers competitive compensation and benefits and believes strongly in a safe, diverse, equitable, inclusive, and environmentally-friendly workplace.

### **Job Overview**

The SPM Services is the primary point-of-contact for, and an expert in, services contracts. The SPM Services manages all existing, new, and planned services contracts during the FAcT program's Transition In Phase, including, but not limited to, operational support services, mission support services, and facilities management.

## **Duties and Responsibilities**

- Evaluating, negotiating, and managing assigned services subcontracts.
- Overseeing the performance of subcontract specifications, with a concentration on its quality, budget, schedule, and earned value requirements.
- Monitoring the timely delivery of all deliverables that are required to fulfill the subcontract.
- Authoring, managing, and influencing Statements of Works (SOWs), such that they align with required schedules and subcontractor lead times.
- Developing and supporting new SkyAlyne subcontracting business.
- Establishing and managing long-term relationships with new contractors and other stakeholders.
- Performing market research and analyzing threats and opportunities.
- Tracking, measuring, and analyzing commercial metrics.
- Managing and tracking subcontractor and contract expenses, financial goals, and budgets.
- Monitoring and managing contractor accounts to ensure high returns-on-investment.
- Managing the negotiations of contracts.
- Regularly conducting audits of accounts and contracts.
- Coordinating with other departments to increase the value of SkyAlyne programs.

## **Qualifications and Experience**

- Bachelor's degree, or higher education, in the field of business administration, commerce, management, or a related field.
- An extensive background managing subcontractor accounts, preferably in service support accounts.
- Five (5) years in a similar role and business complexity.
- Previous experience working for a business with the Government of Canada as a client or in the aviation industry. Having a background in both environments would be an asset.
- Previous experience managing budgets.
- Previous experience working with large government contracts.
- Excellent organizational and time-management skills.
- Strong leadership, communications, interpersonal, decision-making, judgment, and problem-solving skills.
- Strong business acumen.
- Be able to hold a Government of Canada Security Clearance (Secret level).
- Be able to hold Government of Canada site/information access certifications, including accessing Protected "B" information, Controlled Goods Clearance, and ITAR Clearance.
- Eligible to work in Canada.
- Strong oral and written English language capabilities.
- Fluency in French would be an asset.

## **What We Offer**

- A competitive compensation model.
- Extended health and dental benefits.
- Short and long-term disability coverage.
- Paid vacation.
- Pension matching plan.
- Employee and family assistance program.
- A performance management program that is linked to monetary salary incentives.

### **How to Apply**

To apply, please email your cover letter, resume/CV, and any other required documents to [careers@skyalyn.ca](mailto:careers@skyalyn.ca). Please reference the job number in the subject line of your email.