



THE FUTURE  
OF AIRCREW TRAINING

SKYALYNE

**Job Title:** FAcT Head of Training Development

**Position Reports To:** FAcT Transition Manager

**Job Location:** Ottawa

SkyAlyne is a proud partnership between Canadian aviation and defence leaders, CAE and KF Aerospace, formed to provide a truly Canadian solution for Canada's Future Aircrew Training (FAcT) Program, Canada's next-generation military aircrew training program.

SkyAlyne has been named by Canada as the preferred bidder for the FAcT Program, and we are staffing our National Capital Office in anticipation of a Contract Award in 2024. Therefore, we are now hiring in key positions that are needed to execute the 20+ year contract. The program will be managed from the National Capital Region (Ottawa), with three operational locations: Moose Jaw, Saskatchewan; Southport (Portage la Prairie), Manitoba; and Winnipeg, Manitoba.

The scope of the FAcT Program contract includes all training and in-service support requirements needed to prepare Pilots, Air Combat Systems Officers, and Airborne Electronic Sensor Operators to meet the future aerospace requirements of the Royal Canadian Air Force. In collaboration with the Government of Canada and several major Canadian subcontractors, SkyAlyne will provide live-flying, simulator and classroom-based training, facilities construction and management, information management and information technology support, site support services, aircraft maintenance and much more.

SkyAlyne offers competitive compensation and benefits and believes strongly in a safe, diverse, equitable, inclusive, and environmentally-friendly workplace.

### **Job Overview**

The Head of Training Development is the primary point-of-contact for the transition of training courses from the RCAF legacy aircrew training programs to the FAcT Program. The Head of Training Development leads the development of the FAcT programs seven training courses – the Basic Flying Training (BFT) course, the four Advanced Flying Training (AFT) courses, the Air Combat Systems Officer (ACSO) course, and the Airborne Electronic Sensor Operator (AES Op) course. The Head of Training Development is responsive to stakeholders from the

Government of Canada, the Department of National Defence (DND), Public Service and Procurement Canada, RCAF and the Contract Program Manager. During the Transition-In Phase, the Head of Training Development will direct all Work Package #4 (Training Program Development) activities and lead staff who are conducting work on Sub-Work Packages #4.1 to 4.5B (the Training Program Development for the BFT, AFT Fixed-wing, AFT Jet, AFT Multi-engine, AFT Rotary-wing, ACSO, and AES Op courses).

### **Duties and Responsibilities**

- Be instrumental in building and maintaining effective relationships with the Government of Canada, DND, RCAF, other federal, provincial, and local government stakeholders, strategic subcontractors, numerous other subcontractors, and scores of educational and Indigenous partners during the Transition-In Phase.
- Developing, implementing, and leading all training development courses.
- Coordinating the development of training courses with in-service support strategies, including all training connected to the BFT, the four (4) AFT (fixed-wing, jet, rotary-wing and multi-engine), the ACSO, and AES Op courses.
- Responding to queries regarding support functions within all training development processes.
- As required, assisting the Government of Canada, DND, RCAF, and other federal departments with activities associated with support functions during the Transition-In Phase.
- Attending all transition meetings associated with training development functions.
- When requested by the Government of Canada, DND, RCAF and other federal departments, providing data and information on training development transition activities.
- Providing agendas and minutes for all meetings.
- Ensuring training development transition activities are planned and carried out in a timely manner and within budget.
- Overseeing the transition of the control and conduct of all training development functions, and their associated records between the Government of Canada, DND, RCAF, and other federal departments, in accordance with the approved Transition Plan.
- Ensuring work environments are adequate and safe.
- Overseeing all inter-department and inter-group coordination of training development functions throughout the two offices and the three training sites.
- Monitoring and implementing training development policies.
- Leading, coaching, and managing the training development staff.
- Identifying opportunities for improvement.
- Implementing policies and procedures that will improve training development management.
- Reviewing, analyzing, and evaluating training development management procedures.
- Member of the FAcT Program Transition Team.
- Coordinating activities with the Joint IM/IT Integrated Product Team (IPT), the Joint Flight Safety IPT, the Joint Personnel IPT, the Joint Flight Operations IPT, and the Joint Site Services IPT.

## **Qualifications and Experience**

- Bachelor's degree, or higher education, in the field of business, commerce, engineering, or logistics; or a commensurate amount of education and experience.
- Minimum of five (5) years of combined experience managing the support to a major program, or project, with a similar scope and complexity to the FAcT Program.
- Good knowledge of the organization, procedures, and policies of the Government of Canada, DND and RCAF.
- Former military member, preferably with RCAF service in a training development environment, would be an asset.
- Have exceptional communication skills, with proven experience building strong relationships with teams, stakeholders, external partners, and boards of directors.
- Have proven negotiation skills and a demonstrated ability to lead, influence, build, motivate, and obtain consensus.
- Be a confident, results-oriented leader.
- Outstanding business acumen.
- Be able to hold a Government of Canada Security Clearance (Secret level).
- Be able to hold Government of Canada site/information access certifications, including accessing Protected "B" information, Controlled Goods Clearance, and ITAR Clearance.
- Eligible to work in Canada.
- Strong oral and written English language capabilities.
- Fluency in French would be an asset.

## **What We Offer**

- A competitive compensation model.
- Extended health and dental benefits.
- Short and long-term disability coverage.
- Paid vacation.
- Pension matching plan.
- Employee and family assistance program.
- A performance management program that is linked to monetary salary incentives.

## **How to Apply**

To apply, please email your cover letter, resume/CV, and any other required documents to [careers@skyalyne.ca](mailto:careers@skyalyne.ca). Please reference the job number in the subject line of your email.